



STATE OF CONNECTICUT
STATE BOARD OF EDUCATION



February 6, 2012

Dear High School Principals:

Since July 1998, two Grade 12 public school students have been seated on the Connecticut State Board of Education (Board). The students, who are appointed by the Governor, serve a one-year term, beginning July 1. This year's student members, Simon Brewer of Wilton and Joshua Friedman of Stamford, have brought unique and valuable perspectives to the Board's deliberations.

We are now beginning the search process for the 2012-13 student Board members. The application package is attached. **Please inform your students of the 2012-13 application process by posting the "Notice to Grade 11 Students" on a centrally located bulletin board, on your website or via other electronic media used for student communication. Please distribute this notice to school counselors, PTA presidents and student council members.** The application materials are accessible on the Department's website: www.state.ct.us/sde. **Applications must be postmarked on or before March 12, 2012.** Applications postmarked after March 12 will not be considered.

The State Student Advisory Council on Education (SSACE) will review all applications and will select several students for an interview. A SSACE panel will then conduct interviews and will refer five of those individuals to the Governor for his consideration. The Governor or his designee will interview the five students and will appoint two students to serve on the Board from July 1, 2012, through June 30, 2013.

Please encourage qualified students in your school to submit their applications. I look forward to your school's participation in this unique opportunity for students. If you have any questions concerning the application process, please call Pamela Charland, Assistant to the Commissioner, at 860-713-6510.

Sincerely,

Stefan Pryor
Commissioner of Education

**Please distribute to:
School Counselors, PTA Presidents,
and Student Council Presidents**

copy: Superintendent of Schools
SP/pvc (attachment)

NOTICE TO GRADE 11 STUDENTS

APPLICATION PROCESS FOR MEMBERSHIP ON THE CONNECTICUT STATE BOARD OF EDUCATION 2012-13

Each year, the Governor appoints two students entering their senior year to serve on the Connecticut State Board of Education (Board). Student Board members participate fully in discussions about education policy and lend an important perspective to Board deliberations, although they do not have voting privileges. We encourage you to consider applying for membership on the Board (7/1/12-6/30/13).

ARE YOU QUALIFIED?

Students who wish to apply for membership on the Board:

- Must be enrolled in a Connecticut public high school;
- Must have at least a B+ average;
- Will have completed Grade 11 prior to July 1, 2012; and
- Must be able to attend monthly all-day meetings in Hartford (usually the first Wednesday of each month).

HOW TO APPLY

If you meet all of the above qualifications and wish to apply for membership on the Board, please submit the following (address noted below):

1. application form;
2. three (3) reference letters from teachers or school administrators;
3. your resume; and
4. a one-page statement describing your qualifications for appointment to the Board.

DUE DATE

Complete application packages must be **postmarked on or before March 12, 2012**. Applications postmarked after March 12 will not be considered. Submit your complete application package to:

***Ms. Pamela V. Charland, Assistant to the Commissioner
Connecticut State Department of Education
165 Capitol Avenue – Room 301
Hartford, CT 06106
(Facsimile: 860-713-7002)***

SCREENING PROCESS

The State Student Advisory Council on Education will review all application packages. Based on its review, the Council will select applicants for interviews. At the conclusion of the interview phase, the Council will recommend five candidates to the Governor for his consideration. The Governor will interview the five finalists, and appoint two students to the Board for a one-year term commencing July 1, 2012.

QUESTIONS?

Should you have any questions concerning the responsibilities of a member of the Board or the business it conducts, please view the **Board's website at www.ct.gov/sde**. If you have questions about the application process, call Pamela Charland, **860-713-6510**.



APPLICATION FORM
for
STUDENT MEMBER OF THE
CONNECTICUT STATE BOARD OF EDUCATION

July 2012 – June 2013

Please complete the following information:

Name: _____ **Address:** _____
(street)

Telephone: (____) _____ (home) _____
(____) _____ (cell) (town) (zip code)

E-Mail Address: _____

High School: _____
(name and town of school)

I have enclosed all required application materials:

- this completed Application Form;
- three reference letters from teachers or school administrators attesting to my suitability to serve on the State Board of Education;
- my resume; and
- a one-page statement describing why I believe I should be appointed as a student member of the State Board of Education.

I attest that I meet the eligibility criteria (i.e., I am enrolled in a public high school; I have at least a B+ average; and I will have completed Grade 11 by July 1, 2012). I understand that if appointed, I will attend monthly all-day meetings in Hartford and will be responsible for my own transportation.

Signed: _____ **Date:** _____
(signature of applicant)

COMPLETE APPLICATION PACKAGES MUST BE POSTMARKED ON OR BEFORE MARCH 12, 2012. (Applications postmarked after March 12th will not be considered.)

SEND TO: Pamela V. Charland, Assistant to the Commissioner
State Department of Education, 165 Capitol Avenue, Room 301
Hartford, CT 06106 or via Facsimile: 860-713-7002